

RULES OF THE CRADLE COAST AMATEUR RADIO CLUB Inc.

As amended 30th July 2016

1. Commencement

These rules commence operation on the 30th day of May 2009, having been adopted by a Special General Meeting of members on that date.

2. Name of association

2.1 The name of the association is as follows:

Cradle Coast Amateur Radio Club (CCARC), Inc.,
in these rules referred to as the "Club".

2.2 The association succeeds and subsumes the operation of the unincorporated association known as the North West Tasmania Amateur Radio Interest Group, the rules of which lapse on and from the 30th day of May 2009

3. Interpretation

In these rules, unless the context otherwise requires –

"**accounting records**" has the same meaning as in the Act;

"**Act**" means the [Associations Incorporation Act 1964](#);

"**annual general meeting**" means an annual general meeting of the Association held under [rule 14](#);

"**association**" has the same meaning as in the Act;

"**auditor**" means the person appointed as the auditor of the Association under [rule 12](#);

"**authorized deposit-taking institution**" means a body corporate that is an authorized deposit-taking institution for the purposes of the *Banking Act 1959* of the Commonwealth;

"**basic objects of the Club**" means the objects and purposes of the Association set out in [rule 5 \(1\)](#) and as stated in an application under [section 7](#) of the Act for the incorporation of the Club;

"**Club**" means the association referred to in [rule 2](#);

"**financial year**" means the period of 12 contiguous months commencing on 1 January and concluding on 31 December of any calendar year;

"general meeting" means a meeting of members convened under [rule 15](#);

"officer of the Club" means a person elected as an officer of the Association at an annual general meeting or General Meeting as an officer of the Association.;

"ordinary business of an annual general meeting" means the business specified in [rule 14 \(5\)](#);

"public officer" has the same meaning as in the Act;

"special resolution" has the same meaning as section 23 of the Act.

4. Club's office

- (1) The office of the Club is to be at a place the membership determines from time to time.

5. Objects and purposes of Association

- (1) The objects and purposes of the Club are following basic objects
 - (a) to facilitate the association of persons interested in and to encourage and promote development of radio communication in all its modes.
 - (b) to encourage, assist and educate persons interested in amateur radio and allied techniques with special reference to licensed amateur radio operation and to promote the extension of interest and participation in such pursuits.
 - (c) to participate in activities using radio communication equipment techniques, within the terms of amateur radio operator licensing conditions prescribed by the Australian Communications and Media Authority, or its successors, from time to time.
 - (d) to foster a community appreciation of the historical contribution made by radio communication to the development of society and to commemorate the anniversary of significant events in that history.
 - (e) to establish and maintain radio beacons, repeaters and other facilities that support the Club's objects and purposes.
- (2) The objects and purposes of the Club , in addition to the basic objects set out in [subrule \(1\)](#), include the following objects and purposes;
 - (a) to enter into arrangements with any authority, person or organization which are conducive to the pursuit of these objects and purposes and to obtain from such authority, person or organization rights, privileges or

concessions pursuant thereto and to exercise the same and make or demand payment in respect thereof.

(b) without in any way limiting the generality of [rule 5 \(1\) \(a\)](#), to affiliate with the national organization known as the Wireless Institute of Australia and to strive to maintain, within Club members, a level of individual membership of the Wireless Institute of Australia greater than 25 per cent.

(c) the taking of any step the members of the Club at a general meeting determine expedient for the purpose of procuring contributions to the funds of the Club.

(d) the borrowing or raising of money in any manner and on terms-

(i) the members thinks fit and so recommends and is subsequently approved by resolution passed at a general meeting; or

(e) the purchase, taking on lease or in exchange, hire or other acquisition of any real or personal property necessary or convenient for any of the objects or purposes of the Club.

(f) the purchase, sale or supply of, or other dealing in, goods or services reasonably associated with the pursuit of these objects and purposes.

(g) the construction, maintenance or alteration of any building or works necessary or convenient for any of the objects or purposes of the Club.

(h) the acceptance of a gift for any of the objects or purposes of the Club.

(i) the making of a gift, subscription or donation to any of the funds, authorities or institutions to which section 78A of the *Income Tax Assessment Act 1936* of the Commonwealth of Australia relates.

(j) the printing or publication, including publication by electronic means, of any newspaper, periodical, book or other document the members of the Club at a general meeting determine desirable for the promotion of any of the objects or purposes of the Club.

(k) the establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objects of the Club.

(l) the doing of any lawful thing incidental or conducive to the attainment of the objects or purposes of the Club.

6. Membership of the club

- (1) A person who is not a member of the Club at the time of incorporation but who makes application for membership of the Club in accordance with this rule is eligible to be a member of the Club on payment of the annual subscription specified in [rule 29](#).
- (2) The members may prescribe an application form for the purposes of [subrule \(1\)](#) and for the purposes of rule 8 [subrule \(1\)](#) and (2), and

 - (a) where so prescribed, the form is to clearly set out the requirements of those subrules and the annual subscription amount required under [rule 29](#), and
 - (b) where so prescribed, the secretary is to publish the prescribed form and make it available to persons seeking to make application for membership.
- (3) As soon as practicable after receipt of the application, the officer appointed by the members to perform the role of membership officer is to present the application to the members at the next General Meeting of the Club.

 - (a) the members present at the meeting and eligible to vote, are to vote on the question that the applicant be accepted into the club.
 - (b) the membership officer will advise the applicant of their acceptance or rejection of their application.
 - (c) if the application is rejected by the members they are to be advised as to the reason for the rejection.
 - (d) Upon a successful application the applicant is to be advised of their acceptance into the club.
 - (e) on receipt of the amount payable for the first year's subscription, the membership officer is to enter the applicant's name on the register of members.
- (4) A member of the Club may resign membership by serving on the membership officer a written notice of resignation.
- (5) On receipt of a notice of resignation under [subrule \(4\)](#) the membership officer is to remove the name of that member from the register of members.
- (6) A person –

 - (a) becomes a member of the Club when his or her name is entered in the register of members; and

(b) ceases to be a member when his or her name is removed from the register of members.

(7) Any right, privilege or obligation of a person as a member of the Club –

(a) is not capable of being transferred to another person; and

(b) terminates on the cessation of the membership.

(8) If the Club is wound up, each member of the Club, and each person who was a member of the Club within the period of 12 months immediately preceding the commencement of the winding-up, is liable to contribute –

(a) to the assets of the Club for payment of the liabilities of the Club; and

(b) for the costs, charges and expenses of the winding-up; and

(c) for the adjustment of the rights of the contributors among themselves.

(9) A member's individual liability under [subrule \(8\)](#) is not to exceed the amount required by way of annual subscription by [rule \(34\)](#).

(10) Despite [subrule \(8\)](#), a former member of the Club is not liable to contribute under that subrule in respect of any liability of the Club incurred after he or she ceased to be a member.

(11) Where an annual subscription required by rule 34 remains unpaid at June 30th in the year in which it fell due, the person's membership lapses and the membership officer will remove that name from the register of members.

7. Privileges of Members

(1) Subject to the operation of [subrule \(2\)](#), once approved as a member and his or her name entered in the register of members, a member enjoys all rights and privileges of membership and may contest election to any office and may seek to serve in any group of members formed for any purpose from time to time.

(2) A member is not to vote on any question or in any election, nor to accept nomination for election to any office if the member has not paid the subscription required by [rule \(34\)](#) for the financial year then current.

(3) Except for the operation of [subrule \(2\)](#) and [rule 8 \(3\)](#) no obstacle is to be raised to full participation in the privileges of membership unless such participation might breach the conditions of the member's licence as an amateur radio operator.

8. Other classes of membership

- (1) A general meeting of members may activate additional classes of membership, including concessional membership for pensioners and students. Where such concession classes are activated, the annual subscription amount applicable to that class of membership is to be determined under [rule 29](#).
- (2) Where other persons in a member's family or household seek membership of the Club they may do so as a family member. The amount payable by way of subscription for such family members is additional to the annual subscription payable by the member and is to be determined under [rule 29](#).
- (3) Persons admitted to membership under [subrule \(1\)](#);
 - (a) as a pensioner enjoy all privileges of membership under [rule 7](#).
 - (b) as a student member are not eligible to participate in any vote or ballot conducted by the Club or be nominated for any office.
 - (c) As a family member under [subrule \(2\)](#) are not eligible to participate in any vote or ballot conducted by the Club or be nominated for any office.
- (4) Applications for any classes of membership created under [subrules \(1\)](#) and [\(2\)](#) are to be handled using the processes set down in [rule 6](#) and memberships recorded in appropriate sections of the register of members.
- (5) Nothing in [subrules \(1\)](#) and [\(2\)](#) is to be read such as to preclude any person who is a student, pensioner, member of family or of the household of a member of the Club from making application for membership under [rule 6](#), or seeking to upgrade his or her existing class of membership to membership under [rule 6](#) by payment of the differential amount required in annual subscription by [rule 29](#).
- (6) Upon recommendation of the members at a general meeting the members may bestow on a member honorary life membership. An honorary life member –
 - (a) remains a member of the Club for the remainder of his or her life;
 - (b) is exempt from the payment of the annual subscription; and
 - (c) retains full privileges of membership set out in [rule 7](#).

9. Income and Assets of the Club

- (1)** The income and Assets of the Club are to be applied solely towards the promotion of the objects and purposes of the Club.
- (2)** No portion of the income or Assets of the Club is to be paid or transferred to any member of the Club unless the payment or transfer is made in accordance with this rule.
- (3)** The Club may –
 - (a)** pay a member of the Club –
 - (i)** remuneration in return for services rendered to the Club, or for goods supplied to the Club, in the ordinary course of business of the servant or member; or
 - (ii)** remuneration that constitutes a reimbursement for out- of-pocket expenses incurred by the member for any objects or purpose of the Club.
 - (iii)** a reasonable amount by way of rent for premises, or a part of premises, let to the Club by a member.
 - (iv)** interest at a rate not exceeding the official cash interest rate set by the Reserve Bank of Australia, from time to time, on money lent to the Club by the member.
 - (b)** dispose of assets belonging to the club
 - (i)** where the members voting at a general meeting of the club decide that the assets have become redundant to the requirements of the club.
 - (ii)** The property officer will remove such assets from the Clubs Assets Register.
 - (iii)** any moneys received from the disposal of such assets will be returned to the club.
 - (iv)** Before a vote can take place one months notice must be given to the membership detailing the nature of the assets to be disposed of and the reason for the disposal.

- (4) For the purposes of this rule, the term member includes any member admitted under [rule 6](#) or [rule 8](#).
- (5) Despite [subrule \(3\)](#), the Club is not to pay a member any amount under that subrule unless a general meeting of members has first approved that payment.

10. Accounts of receipts and expenditure

- (1) True accounts are to be kept of the following:
 - (a) each receipt or payment of money by the Club and the matter in respect of which the money was received or paid;
 - (b) each asset or liability of the Club.
- (2) The accounts are to be open to inspection by the members of the Club at any reasonable time, and in any reasonable manner.
- (3) The treasurer of the Club is to keep all accounting books, and general records and records of receipts and payments, connected with the business of the Club in the form, manner and at the place the membership determines.

11. Banking and finance

- (1) On behalf of the Club the treasurer of the Club is to –
 - (a) receive any money paid to the Club; and
 - (b) immediately after receiving the money, issue an official receipt in respect of the money; and
 - (c) cause the money to be paid into the account opened under [subrule \(2\)](#) as soon as practicable after it is received.
- (2) The membership is to open with an authorized deposit-taking institution an account in the name of the Club.
- (3) The membership may –
 - (a) receive from an authorized deposit-taking institution a cheque drawn by the Club on any of the Club's accounts with the authorized deposit-taking institution; and
 - (b) release or indemnify the authorized deposit-taking institution from or against any claim, or action or other proceeding, arising directly or indirectly out of the drawing of that cheque.

- (4) Except with the authority of the members, a payment of an amount exceeding \$10 is not to be made from the funds of the Club otherwise than by cheque drawn on the Club's account.
- (5) The members may provide the treasurer with an amount of money to meet urgent expenditure, subject to any conditions the members may impose in relation to the expenditure.
- (6) A cheque is not to be drawn on the Club's account except for the purpose of making a payment that has been authorized by the members at a general meeting.
- (7) A cheque, draft, bill of exchange, promissory note or other negotiable instrument is to be –
 - (a) signed by the treasurer or, in the treasurer's absence, by such other officeholder the members nominates for that purpose; and
 - (b) countersigned by another officer or member, appointed by the members for that purpose.

12. Auditor

- (1) At each annual general meeting, the members of the Club present at the meeting are to appoint a person as the auditor of the Club.
- (2) If an auditor is not appointed at an annual general meeting under [subrule \(1\)](#), the members are to appoint a person as the auditor of the Club as soon as practicable after that annual general meeting.
- (3) The auditor is to hold office until the next annual general meeting and is eligible for re-appointment.
- (4) The first auditor –
 - (a) may be appointed by the members before the first annual general meeting; and
 - (b) if so appointed, holds office until the first annual general meeting unless removed by a resolution of the members of the Club at a general meeting.
- (5) If the first auditor is appointed by the members under [subrule \(4\) \(a\)](#) and subsequently removed at a general meeting under [subrule \(4\) \(b\)](#), the members of the Club, at that general meeting, may appoint an auditor to hold office until the first annual general meeting.
- (6) Except as provided in [subrule \(4\) \(b\)](#), the auditor can only be removed from office by resolution of members of the Club at a general meeting.

- (7) If a casual vacancy occurs in the office of auditor, the members are to appoint a person to fill the vacancy until the next annual general meeting.

13. Audit of accounts

- (1) The auditor is to audit the financial affairs of the Club at least once in each financial year of the Club.
- (2) The auditor, after auditing the financial affairs of the Club for a particular financial year of the Association, is to –
- (a) certify as to the correctness of the accounts of the Club; and
 - (b) at the next annual general meeting, provide a written report to the members of the Club present at that meeting.
- (3) In the report and in certifying the correctness of the accounts, the auditor is to
- (a) specify the information, if any, that he or she has required under [subrule \(5\) \(b\)](#) and obtained; and
 - (b) state whether, in his or her opinion, the accounts exhibit a true and correct view of the financial position of the Club according to the information at the auditor's disposal; and
 - (c) state whether the rules relating to the administration of the funds of the Club have been observed.
- (4) The treasurer is to deliver to the auditor a list of all the accounting records, books and accounts of the Club.
- (5) The auditor may –
- (a) have access to the accounting records, books and accounts of the Club; and
 - (b) require from any servant or member of the Club any information the auditor considers necessary for the performance of his or her duties; and
 - (c) examine any member of the Club or servant of the Club, in relation to the accounting records, books and accounts of the Club.

14. Annual general meeting

- (1) The Club is to hold an annual general meeting each year.
- (2) The annual general meeting is to be held not later than 2 months after the commencement of the financial year of the Club, on a day determined by the members.

- (3) An annual general meeting is to be in addition to any general meeting that may be held in the same financial year.
- (4) The notice convening an annual general meeting is to specify the purpose of that meeting.
- (5) The ordinary business of an annual general meeting is to be as follows:
 - (a) to confirm the minutes of the previous annual general meeting;
 - (b) to receive from the auditor a report on the financial transactions of the Club during the last preceding financial year.
 - (c) to elect the office bearers of the Club.
 - (d) to appoint the auditor and determine his or her remuneration.
 - (e) to appoint the public officer from within the membership of the club.
- (6) An annual general meeting may transact special business of which notice is given in accordance with [subrule \(4\)](#).

15. General meetings of the Club

- (1) General meetings of the Club are to be held at such frequency as is necessary for the efficient working of the Club but not less frequently than each second month.
- (2) The frequency of General meetings for the year and their venues are to be determined at the first General meeting following the Annual General Meeting each year but, subject to the operation of [subrule \(1\)](#), the resulting schedule of meetings may be varied by subsequent General meetings, as circumstances dictate.

16. Notices of general meetings

- (1) At least 5 days before the day on which a general meeting of the Club is to be held, the secretary is to publish notice of that meeting by means which members can reasonably access, including email and by notices read on weekly news broadcasts. That notice is to include,
 - (a) the place, day and time at which the meeting is to be held; and
 - (b) the nature of the business that is to be transacted at the meeting.

17. Business and quorum at general meetings

- (1) Normal business at a general meeting is to confirm the minutes of the previous general meeting, consider progress reports from the office-bearers and such general business as the members may seek to be considered at that meeting.
- (2) A general meeting may also receive demonstrations, presentations, lectures and addresses on subjects deemed of interest to the meeting from either members or guests.
- (3) Business is not to be transacted at a general meeting unless a quorum of members of the Club entitled to vote is present at the time the meeting considers that business.
- (4) A quorum for the transaction of business at a general meeting is to be 20 percent of the members of the Club entitled to vote.
- (5) Should a quorum not be present, the chairperson will declare the meeting void or should the lack of quorum arise after a meeting has commenced, the chairperson will declare the meeting closed and any unfinished business become a business item for the next general meeting, to be considered ahead of any general business item arising at that meeting.
- (6) Members of the Club at a general meeting may determine not to hold or to vary the format of a subsequent meeting. Such determination is to be publicised by way of the mechanisms required by [rule 16](#).

18. Adjournment of general meetings

- (1) The chairperson of a general meeting at which a quorum is present may adjourn the meeting with the consent of the members of the Club who are present and entitled to vote at the meeting, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the time at which the adjournment took place.
- (2) If a meeting is adjourned for 14 days or more, notice of the adjourned meeting is to be given in the same manner as the notice of the original meeting.
- (3) If a meeting is adjourned for less than 14 days, it is not necessary to give any notice of the adjournment or further notice of the business to be transacted at the adjourned meeting.

19. Determination of questions arising at general meetings and the annual general meeting

- (1) A question arising at a general meeting, or the annual general meeting is to be determined on a show of hands, except where otherwise required by these rules.
- (2) A declaration by the chairperson that a resolution has, on a show of hands, been lost or carried, or carried unanimously or carried by a particular majority, together with an entry to that effect in the minute book of the Club, is evidence of that fact unless a poll is demanded by a member on or before that declaration.
- (3) Subject to the operation of [rule 34](#), the determination of a question arising under the operation of [subrule \(1\)](#) and (2) is by simple majority of votes cast on the question.

20. Votes

- (1) On any question arising at any general meeting or the annual general meeting of the Club, a member of the Club, including the chairperson, has one vote only.
- (2) All votes are to be given personally.
- (3) Despite [subrule \(1\)](#), in the case of an equality of votes, the chairperson has a second or casting vote.

21. Taking a poll

- (1) If at a general or annual general meeting a poll on any question is demanded by a member –
 - (a) the poll is to be taken at that meeting in the manner the chairperson determines, subject to the requirement for any secret ballot required by these rules, and
 - (b) the result of the poll is taken to be the resolution of the meeting on that question.

22. When poll is to be taken

- (1) A poll that is demanded on a question of adjournment, is to be taken immediately.
- (2) A poll that is demanded on any other question is to be taken at any time before the close of the meeting as the chairperson determines.

23. Affairs of the Club to be managed by the membership of the Club

(1) the membership:-

(a) is to control and manage the business and affairs of the Club; and

(b) may exercise all the powers and perform all the functions of the Club.

and

(c) has the power to do anything that appears to be essential for the proper management of the business and affairs of the Club.

24. Officers of the Club

(1) The office bearers of the Club are as follows:

(a) one Public Officer;

(b) one Chairperson;

(c) one Treasurer;

(d) one Secretary.

(e) one Membership Officer

(f) one Assets Officers

(g) one Technical Officer.

(2) Any other position the members may determine necessary to allow the club to function in accordance with these rules

(3) Each officer of the Club will hold office until the next annual general meeting after that at which he or she is elected and is eligible for re-election.

(4) If a casual vacancy in an office referred to in [subrule \(1\)](#) occurs, the members may appoint a member of the Club to fill the vacancy until the next annual general meeting after the appointment.

25. Duties of elected Office Bearers

(1) Their duties are as follows:-

- (a) public officer as defined by the Act.
 - (b) chairperson, to chair meetings of the club as defined in the Meeting Agenda.
 - (c) secretary, to receive and sent out all club correspondence dealing with the operation of the club. To prepare Meeting Agendas. To record and send out to the membership a copy of the meeting minutes.
 - (d) treasurer as defined in these rules and the Act.
 - (e) membership officer, as defined in these rules
 - (f) assets officer, to maintain an accurate and up to date list of all club assets and to provide this list to all club members as required.
 - (g) technical officer, to deal with all matters of a technical nature that may relate to the operation of the club and its assets.
 - (h) other positions as may be defined by the members at a general meeting.
- (2) In the absence of the chairperson and or the secretary at a club meeting the members present and eligible to vote will elect a person from the members to fill the position for the duration of the meeting.

26. Election of office bearers

- (1) At the Annual General Meeting members may nominate for the position of office bearer.
 - (2) Positions will be determined by a majority vote through a show of hands unless a Poll is called for.
 - (3) The position will remain in force until the next Annual General Meeting unless the person resigns from the position. The members at a general meeting may elect to refill the vacant position.
 - (4) If no nominations are received for the positions the present holders will retain their positions.
 - (5) If the number of nominations received in accordance with [subrule \(1\)](#) exceeds the number of vacancies to be filled, a ballot is to be held.
- (a) the number of votes cast for each candidate is to be declared by the person conducting the ballot, and

(b) the number of votes cast for each candidate is to be entered into the minutes of that meeting.

27. Vacation of office

For the purpose of these rules, the office of an officer of the Club becomes casually vacant if the officer

(a) dies; or

(b) becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes an assignment of his or her remuneration or estate for their benefit; or

(c) becomes a represented person within the meaning of the [Guardianship and Administration Act 1995](#); or

(d) resigns office in writing addressed to the secretary; or

(e) is removed from office on the grounds of consistent failure to perform the functions of that office where,

(i) a majority of members at a general meeting have voted by secret ballot to remove the officer and,

(ii) prior to that ballot being taken, the officer had full and fair opportunity to show cause why he or she should not be removed from office; in which case,

(iii) the result of the ballot by general meeting determines the issue, the office becomes immediately vacant and no right of appeal exists; and.

(iv) the vacancy arising through the operation of [subrule \(iii\)](#) is to be filled immediately by the general meeting.

(f) ceases to be ordinarily resident in Tasmania; or

(g) ceases to be a member of the Club; or

(h) fails to pay all arrears of subscription within 14 days after receiving a notice in writing from the treasurer stating that the officer has ceased to be a financial member of the Club.

28. Disclosure of interests

- (1)** If a member of the club has a direct or indirect pecuniary interest in a matter being considered, or about to be considered, by the members at a meeting, the member is to, as soon as practicable after the relevant facts come to the member's knowledge, disclose the nature of the interest to the members at the meeting.
- (2)** If at a meeting of the club the member votes in respect of any matter in which the member has a direct or indirect pecuniary interest, that vote is not to be counted.

29. Annual subscription

- (1)** Subject to the operation of [subrules \(2\) and \(3\)](#), the annual subscription payable by members of the Association is the following amount:
 - (a)** at the date of commencement of these rules, members \$20.
 - (b)** family members, a rate to be determined by the general meeting that activates this class of membership
 - (c)** pensioner members, a rate to be determined by the general meeting that activates this class of membership.
 - (d)** student members, a rate to be determined by the general meeting that activates this class of membership.
- (2)** Where a member makes application to join the club between 1 January and 30 June, inclusive, the initial subscription payable is the full year's subscription applicable to the membership class. Where joining between 1 July and 31 December, inclusive, the subscription payable is 50% of the annual subscription applicable to the membership class.
- (3)** Members may alter the annual subscription for all or any classes of membership by resolution at a general meeting, where notice of the question being included in the objects of that general meeting is contained in the notice of meeting served on members under [rule 30](#); and
 - (a)** such review will ordinarily be conducted by a general meeting during the final quarter of the Club's financial year, to enable timely issue to members of renewal notices for the following year, but
 - (b)** may be conducted at any other general meeting, subject to the requirements of this subrule, where circumstances dictate.

30. Service of notices and requests

Except as otherwise provided by these rules, a document may be served under these rules on a person by –

(a) giving it to the person;

or

(b) leaving it at, or sending it by post to, the person's postal or residential address or place or address of business or employment last known to the server of the document; or

(c) faxing it to the person's fax number;

or

(d) emailing it to the person's email address.

31. Expulsion of members

- (1) A member may be expelled from the Club if the membership of the club determines that it is of the view that a member is guilty of conduct detrimental to the interests of the Club.
- (2) The member is to be notified either at a general meeting or by notice from the secretary.
- (3) The member who is the subject of the expulsion notice is to be given adequate opportunity to rebut the allegation before a determination is reached by the members.
- (4) Should the member who is subject of the recommendation fail to attend the general meeting, members at the general meeting may –
 - (a) where they form the view that the member had reasonable cause to be absent, vote to adjourn the meeting until such time as the member can be present; or
 - (b) proceed to determine the matter.
- (5) A successful vote will require a majority of three fourths of the members present and eligible to vote for the expulsion. Voting by secret ballot.
- (6) A determination of the question by members at a general meeting is final and no right of appeal is to exist.

32. Seal of the Club

- (1) The seal of the Club is to be in the form of a rubber stamp inscribed with the name of the Club encircling the word "Seal".
- (2) The seal is not to be affixed to any instrument except by the authority of the members
- (3) The affixing of the seal is to be attested by the signature of –
 - (a) the Public Officer
- (4) If a sealed instrument has been attested under [subrule \(3\)](#), it is presumed, unless the contrary is shown, that the seal was affixed to that instrument by authority of the members
- (5) The seal is to remain in the custody of the public officer of the Club.

33. Winding-up of the Club

- (1) The Club may be wound up or dissolved by a vote by ballot of three fourths of the members present and eligible to vote at a general meeting called for that purpose.
- (2) In the event the Club is wound up or is dissolved, the amount of any funds and any assets remaining, after the payment of all debts and liabilities, is to be transferred to an association or organization with objects and purposes broadly similar to the objects and purposes of the Club, and which has rules prohibiting the distribution of its assets and income to, or for the personal benefit of, its members.

34. Amendment of these rules

- (1) These rules can be amended only where determined by three fourths of members present and voting at a general meeting to consider the question and where the notice of meeting has set out –
 - (a) the question to adopt the change; and
 - (b) the rules to be changed; and
 - (c) the changed rule or rules proposed; and
 - (d) a brief description of the effects of that change, if adopted.